

Ref. No: BGVB/PRL/RO/2429/2024-25

Date: 09/01/2025

## NOTICE

Inviting tender for supply & installation of office furniture items along with other interior works for **Karcha Branch** under Purulia Region.

Bangiya Gramin Vikash Bank invites sealed tenders from reputed, experienced, and eligible contractors/agencies/suppliers for supply & installation of office furniture items along with other interior works for **Karcha Branch (VILL: KARCHA, PO: BHANGRA PURULIA – 723148)** as per work schedule and specification considering the following terms and conditions. Specification of works are given in **Annexure-A**.

### Scope of Work:

- 1) Installation of New Cash Counter
- 2) Supply and installation of New Officer Tables
- 3) Installation of New Ledger Counter
- 4) Associated carpentry and finishing works

### Eligibility Criteria:

- 1) The bidder must have prior experience in undertaking similar renovation works in Banks, Government Offices, or Financial Institutions.
- 2) Valid Trade License and GST Registration Certificate are mandatory.
- 3) Financial soundness and capability to complete the project within the stipulated timeline.

### Important Dates:

- 1) Issue of Tender Document: 09/01/2025
- 2) Last Date for Submission of Tender: **24/01/2025 during office hours**
- 3) Opening of Tender: **28<sup>th</sup> January 2025; 12.30 PM** at Regional Office, BGVB, Purulia Region (J K COLLEGE ROAD PO: PURULIA PS: PURULIA DIST: PURULIA PIN: 723101)

### Submission of Tender:

Tenders must be submitted in sealed envelopes, clearly superscribed as "**Tender for Furniture and interior works of Karcha Branch, BGVB**" and addressed to: "The Regional Manager, BGVB Purulia RO, J K COLLEGE ROAD PO: PURULIA PS: PURULIA DIST: PURULIA PIN: 723101".

### Terms & Conditions:

- 1) The Regional Manager reserves the right to accept or reject any or all tenders without assigning any reason.
- 2) The tenderer must visit the site before submitting the tender to assess the scope of work.
- 3) The supplier shall be responsible for the replacement or repair of any defects discovered within three months of installation at their expenses.



- 4) Uncompromising adherence to material and workmanship quality standards is required.
- 5) The quotation must specify the proposed project completion time, and any deviations or delays may result in penalties against the original invoice.
- 6) Payment will be rendered upon satisfactory completion of the work, as outlined in the work order.

*Santanu Sarkar*  
09/01/25  
**Mr. Santanu Sarkar**  
Regional Manager  
**Bangiya Gramin Vikash Bank**  
Purulia Region



## ANNEXURE-A

### SPECIFICATION OF WORK

Sl. No.	PARTICULARS	UNIT	Rate.	Amount
1	<p style="text-align: center;"><b><u>Cubical Cash Counter</u></b> <b><u>Size 4.5'X6'X7'</u></b></p> <p>-Cash counter height 7' -Cash counter table height 3'6" approx. --Table top Sunmica finish, Area 2'6" X 4.5'. -Cash counter 1 door for back side 2' having ply &amp; sunmica pasting -Cash counter front side 8mm etching glass with bank logo &amp; other sides 6mm etching glass with bank logo -Cash counter table having 2 drawer &amp; 1 palla -Cash counter used total 19mm plywood</p>	2 Nos		
2	<p style="text-align: center;"><b><u>Officer table</u></b></p> <p>Table area (3'-0X 5'-0). Total out side table sunmica pasting. <b>Both side 1 no Channel Drawer in side sunmica pasting with Lock &amp; 1 no Palla with one Self &amp; Magnet fitting. Polished bit foot rest and inside paints. Total 19mm plywood use.</b></p>	3 Nos		
3	<p style="text-align: center;"><b><u>Ledger counter table</u></b></p> <p>-Ledger counter table top height 2'-6". Table area (2'-6" X 4'-0) and 0-6" customer side. No door for ledger counter. -Ledger counter front side 12mm glass with bank logo -Ledger counter 1 no Drawer &amp; 1 no Palla. -Ledger counter polish bit and inside paint. -Total 19mm plywood use.  * As per <b>B.G.V.B.</b> Specification</p>	2 Nos		



<b>Branch Manager Cabin</b>				
4	8' height Partition with one 2.5'X6.5" door Supply & fixing wooden structure. 19mm ply use then both side sunmica pasting & wooden bit fittings  (8' X 18')=	144 Sq.Ft.		
5	Display cum notice board (3'x4')	2 Nos		
6	Customer running bench  (6'X16")	2 Nos		
7	Shifting from old building to new building all almirahs, wooden rack, chair, table, Branch old & new records copsys and and other furniture etc. along with IRON SAFE.	--		

Tentative time to complete the project: 15 Days (form 24/01/2025)

Date:

Place:

\_\_\_\_\_  
(Signature with seal)

